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## CRIME PREVENTION ADVICE - COVID-19 (CORONAVIRUS)

*Please note that this article was written 23rd March before the added restrictions were announced by Government, so please bear this in mind as to what measures below you are allowed to do depending on your type of businesses etc.*

The Coronavirus has had an unprecedented effect on our nation's health and the way we interact societally. This has had a significant impact on the commercial sector-fiscally and the risk of increased anti-social behaviour in our stores.

Below are some general crime prevention tips that may assist your organisations in this time. The impact on businesses will vary and will naturally be defined by its location, size, criminality, customers, produce and its security.

I am available to FOR Cardiff members for strategic support and partnership agency connectivity where needed via the email address at the top of this email.

### If your staff fall victim to an assault or witness violence in your premises:

- Try to remain calm and think of safety: yours, your customers and colleagues is paramount. If the perpetrator has left the premises, consider recording a description and reporting this to police as soon as possible.
- Trust your instincts and maximise distance between yourself, customers, colleagues and any aggressive parties.
- Ensure corporate conflict and exit contingency plans are adhered to.
- Use hold up/ panic alarms if it is appropriate to do so. If there is a hold-up alarm installed use it, but only when safe to do so.
- Consider the use of body worn video technology to capture evidence and positive impact the behaviour of those involved in violence on your premises.

### Closed Premises/Venues that have been temporarily shut:

- Test your alarm, ensure it is monitored and fully operational
- Identify any vulnerable areas. Rectify these.
- Ensure security gates, bollards and fire exit doors have been secured prior to closure of the premises.
- Ensure service doors are closed and locked when not in use.
- Make sure you have list of key holders who can be contacted in times of emergency.
- Ensure your contact details for staff are up to date.



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- Consider moving high value items into secured stockrooms and out of view. - Ensure keys to the premises or other venues are not left inside and are instead with dedicated key holders.
- Consider timer switches or ensure sufficient lighting is left on at the premises/surrounding area.
- Ensure there are no combustible materials left in the proximity of the building such as packaging, consider the risk of arson.
- Review your CCTV to confirm it is operational, provides good quality images and is positioned to cover as much of the store's public and private areas. You may wish to consider a mobile phone app that allows connectivity and a vocal capacity to engage with any intruder.

#### **Physical Protective Measures:**

- Secure by Design products – use security rated products where possible [www.securedbydesign.com](http://www.securedbydesign.com)
- External shutters are recommended but some buildings may be subject to planning approval before installation
- Ensure all doors leading from public to staff arteries-loading areas etc are kept secure and monitored.
- Laminated glass or security film that can be applied to existing glass to make it more resistant to a physical assault. Shutters and grilles (subject to planning regulations may also be a consideration)
- An insurance rated safe should be bolted to the floor. Anti-tamper sensors can be fitted to set off an alarm if attacked.
- Anti-ram security tested raider retractable bollards can be mounted externally to protect frontages but may require planning approval.
- Consider use of anti-theft alarms on most desirable household items.
- Fogging devices that activate as a result of an intruder activation may also be beneficial-you can't steal what you can't see.

#### **Reassurance to customers, some of whom may be anxious, is key to reduce anti-social behaviour.**

- Ensure that all staff are fully briefed each day, on emergency procedures and working practices .
- All staff should remain vigilant and report any violence or suspicious activity to the police.
- Consider minimising the number of entry points to your building in concert with fire egress.
- Ensure building perimeters are clear of any debris, dustbins, ladders or loose tools and equipment that could assist entry.
- Check that your emergency equipment/grab bags, first aid supplies and radio communication systems are operational.
- Check and test your building security and emergency systems.



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Should there be an incursion onto your premises that is not disorderly and no offences have occurred, if police are requested to attend it should be stressed that the officers attending will expect a representative of the premises to request those trespassing to leave, whilst in the presence and hearing of the officer.

If the police are asked to assist in the ejection of trespassers, then they are acting as an agent of the company or premises and have no more powers and privileges than that of an ordinary member of the public. They would look to stand by to prevent a breach of the peace whilst the persons are encouraged to leave and escorted onto public land by shop/security staff.

If there are criminal offences apparent, then officers will deal with these as they would in any normal situation.

### Fire Risk assessment and Emergency Plan in light of the impact of CoVid 19 on your staffing levels, operating times, business processes and evacuation arrangements.

- **Prevention** : Some companies may take the opportunity to bring forward maintenance operations and building works. These should be appropriately fire risk assessed and supervised to ensure they are not creating increased fire risk.
- Review the impact of CoVid 19 on maintenance provision on essential fixed installations for fire-fighters and potential ignition sources such as electrical installations, ducting cleaning etc.
- Consider prohibiting all hot works.
- For all premises that may be unoccupied, ensure that all electrical appliances are switched off and the plugs are removed from sockets.
- **Protection** : Ensure that all fire doors are securely closed.

Consider impact of disruptions to waste collections on waste storage and build up causing fire risk.

Consider security arrangements to address any increased risk of arson for empty premises and waste build up.

Ensure that security staff and any new or inexperienced security staff are familiar with the emergency plan and procedure for contacting the fire and rescue service.

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